

HOUSING OPPORTUNITIES OF SW WASHINGTON BOARD OF COMMISSIONERS ANNUAL MEETING

Monday, ~~March~~ 22, 2019 at 3:00 p.m.

April 835 21st Ave.
Longview, WA
Minutes

Chair Jerry Bakken called the meeting to order at 3:05 PM.

PRESENT:

Chair, Jerry Bakken
Vice Chair, Marchelle Knapp
Commissioner, Peter Bennett
Commissioner, Allan Rudberg
Commissioner, Jenny Oskey
Commissioner, David Spurgeon
Secretary, Jennifer Westerman

ABSENT:

STAFF:

Katie Bonus, Asset Manager
Vickie Rhodes, Housing Assistance Programs Manager
Rob Smith, Manager of Community Services
Becky Phillips, Finance Manager

GUESTS:

Mary Alice Wallis- Longview City Councilmember

CHANGES AND ADDITIONS TO THE AGENDA: None.

OPPORTUNITY FOR PUBLIC DISCUSSION: None.

STAFF REPORTS: Due to the annual presentation given by Secretary Westerman there were no staff reports.

CONSENT AGENDA: Commissioner, Spurgeon motioned to approve the Consent Agenda. Vice Chair, Knapp seconded the motion. The motion passed unanimously.

CHAIRMAN/SECRETARY'S REPORT: The Presentation will take place of the Secretary's report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

BOARD DISCUSSION/ACTION: Approval of Resolution 19-18: Interlocal Agreement with Cowlitz-Wahkiakum Council of Governments. Secretary Westerman asked for approval to sign a two-year MOU with CWCOG for employee benefits. Finance Manager, Phillips advised the Board that by switching medical insurance brokers it will reduce the out-of-pocket max for the

employees because CWCOG is a larger insurance group. Commissioner, Bennett asked if that over time the rates will continue to decrease as the group becomes larger. Finance Manager, Phillips responded that that should be the case. Commissioner, Rudberg asked about the prescription coverage. Discussion took place. Commissioner, Bennett asked if we ensure spouses and children. Finance Manager, Phillips advised that HOSWWA pays a 90/10 split of the employee's premium and a 55/45 split of the spouse's premium. Longview City Councilmember, Wallis asked if there was a new interlocal agreement as the agreement in the Board Packet has expired. Secretary Westerman advised that it renews automatically annually and that is the interlocal agreement that CWCOG had sent her. Councilmember, Wallis said she will also double check on the agreement.

Commissioner, Bennett motioned to approve Resolution 19-18. Vice Chair, Knapp seconded the motion. The motion passed unanimously.

BOARD DISCUSSION/ACTION: Approval of Resolution 19-19: Predevelopment of Pennsylvania and 38th. Secretary Westerman asked for Board's approval to accept grant monies for predevelopment costs of land on Pennsylvania and 38th in Longview, WA. Secretary Westerman asked for approval to hire Community Frameworks to conduct the feasibility study. Councilmember, Wallis inquired if HOSWWA is required to follow the RFP process and if that has been completed prior to hiring Community Frameworks. Secretary Westerman answered yes HOSWWA is required to follow the RFP process for federal dollars and yes HOSWWA has followed the correct process.

Vice Chair, Knapp motioned to approve Resolution 19-19. Commissioner, Bennett seconded the motion. The motion passed unanimously.

BOARD DISCUSSION: Presentation by Secretary Westerman.

EXECUTIVE SESSION: None

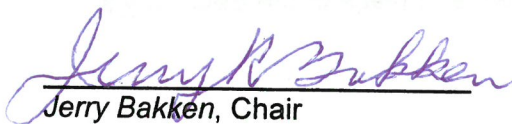
The meeting was adjourned at 4:50 p.m.

SCHEDULING OF NEXT SPECIAL MEETING: Tuesday, May 28th at 4:00PM

Respectfully submitted by:

JENNIFER WESTERMAN, Chief Executive Officer

BOARD APPROVAL OF MINUTES


Jerry Bakken, Chair

Date: 5-28-19


Attest: Jennifer Westerman, Secretary

Date: 5/28/19