

MINUTES TO THE BOARD MEETING OF THE HOUSING AUTHORITY OF
SW WASHINGTON BOARD OF COMMISSIONERS

August 26, 2019 at 4p.m.
Housing Authority of SW WA, Longview, WA

PRESENT:

Marchelle Knapp, Chair
David Spurgeon, Vice Chair
Commissioner, Jennifer Oskey
Commissioner, Peter Bennet
Commissioner, Allan Rudberg
Commissioner, Traci Wood
Secretary, Jennifer Westerman

ABSENT:

STAFF PRESENT:

VIP, Rob Smith
Finance Manager HOSWWA, Becky Phillips
Housing Assistance Program Manager, Vicki Rhodes
Asset Manager, Katie Bonus
Administrative, Heather Embleton

STAFF ABSENT:

Asset Manager, Katie Bonus

PUBLIC PRESENT:

John Blake
Mary Alice Wallace
Linda Brigham
Ruth Keadal

*Chair, Knapp called the meeting to order at 4:04 p.m.
Recite Mission and Vision*

CHANGES AND ADDITIONS TO THE AGENDA:

None

STAFF REPORTS:

Finance Manager, Becky Phillips went over July Financial Reports for the Agency and Lilac Place. Housing Assistance Program Manager, Vickie Rhodes went over the agency current voucher status. Secretary Westerman went over the property reports for Katie Bonus. VIP Manager, Rob Smith went over current Veterans Integration Program status.

CONSENT AGENDA:

Commissioners reviewed the Board Meeting Minutes from July 2019 as well as the financial reports. Chair Knapp asked if there were any questions. None were asked.

JPCHA / Board Meeting Minutes
August 26, 2019
Page 1 of

Vice Chair Spurgeon motioned to approve the Consent Agenda. Commissioner, Oskey second the motion. Passed Unanimously.

CHAIRMAN and SECRETARY REPORTS:

Secretary Westerman reviewed the secretary report with commissioners. She provided an overview of development projects including progress on Driftwood, Willapa Center and 38th and Pennsylvania; update on grant applications and information regarding a potential reorganization and preparation for a Board retreat to work on the 2020-2025 strategic plan. Commissioner Oskey commented that HOSWWA should hire a local developer for 38th and Pennsylvania. Secretary Westerman commented that it is difficult to find local knowledge of affordable housing development.

PUBLIC DISCUSSION: None

NEW BUSINESS:

BOARD DISCUSSION/ACTION:

Resolution #19-22 Approving renewal of line of credit: Operating Line of Credit with Heritage Bank in the amount of \$100,000. Commissioner, Bennet motioned to approve the renewal. Vice Chair Spurgeon second the motion. Passed unanimously

UNFINISHED BUSINESS: None

EXECUTIVE SESSION: None

Next Meeting: September 20, 2019 at Housing Authority of SW Washington, Longview, WA at 4:00 p.m.

ADJOURNMENT:

5:30 p.m.

Respectfully Submitted by:

JENNIFER WESTERMAN , Chief Executive Officer

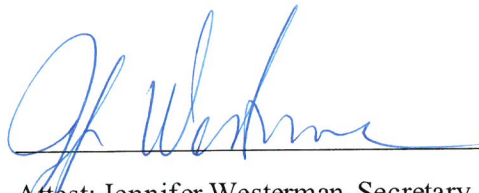
Board Approval of Minutes



Marchell Knapp, Chair

9/23/19

Date:



Attest: Jennifer Westerman, Secretary, CEO

9/23/19

Date: