

MINUTES TO THE SPECIAL BOARD MEETING OF THE JOINT PACIFIC COUNTY
HOUSING AUTHORITY BOARD OF COMMISSIONERS

October 30, 2020 at 11:00 a.m.

Via Zoom

PRESENT:

Chair, David Glasson
Vice Chair, Rebecca Chaffee
Commissioner, Jan Davis
Commissioner, Julie Overby
Secretary, Jennifer Westerman

ABSENT:

Commissioner, Leslie Brophy

Staff Present:

Director of Operations, Katie Bonus
Finance Manager, Becky Phillips
Executive Assistant, Dana Wise

Public Present:

1. Call to Order

Chair Glasson called the meeting to order at 11:02 a.m.

2. Opportunity for Public Discussion

3. New Business

- a. Board Discussion: Approval of Resolution 20-04: Acquisition of Pacific Place Apartments and Exploratory CNA for Willapa Landing. Secretary Westerman reviewed the resolution with the board as well as the attached document regarding specifics for the acquisition of Pacific Place and renovations. Vice Chair Chaffee asked how much the debt on Pacific Place is. Westerman answered she does not remember off the top of her head. However, it is a USDA property and the interest rate are 1%. Chaffee asked how long the renovations are expected to take. Secretary Westerman advised they expect renovations to last for 6 months. She highlighted that this project will move rapidly as we only have a limited amount of time to use the state funds. Commissioner Davis asked if we will be managing the property. Westerman said that we will use a third-party property management group called Adwest. She has worked with them before and was pleased.

Vice Chair Chaffee motioned to approve Resolution 20-04. Commissioner Davis seconded the motion. Passed unanimously.

4. Executive Session, if any

5. Adjournment


- a. Chair Glasson adjourned the meeting at 11:07 a.m.
- b. The next meeting will be held November 19, 2020 at 10:00am

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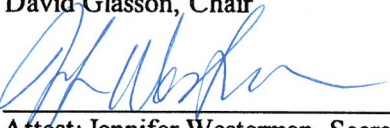
Respectfully Submitted by:

JENNIFER WESTERMAN, EXECUTIVE DIRECTOR

Board Approval of Minutes



David Glasson, Chair 11/19/20
Date:



Attest: Jennifer Westerman, Secretary, E.D 12/7/2020
Date: