

**SPECIAL MEETING MINUTES TO THE BOARD OF THE JOINT PACIFIC COUNTY  
HOUSING AUTHORITY BOARD OF COMMISSIONERS  
Thursday, April 27, 2023, at 11:00 a.m.  
In Person at Willapa Center**

**PRESENT:**

Chair David Glasson  
Vice Chair Rebecca Chaffee  
Commissioner Jan Davis  
Commissioner Steve Holland  
Secretary Jennifer Westerman

**ABSENT:**

Commissioner Julie Overby

**Staff Present:**

Cynthia Mitchell, Executive Assistant/HR

**Public Present:**

Max Benson, Community Frameworks  
Cathy Tully, Raymond School District

**1. Call to Order:**

(a) Chair Glasson called the meeting to order at 11:02 a.m.

**2. Changes and Additions to Agenda, if any: None.**

**3. Opportunity for Public Discussion: None.**

**4. New Business:**

(a) Touring Willapa Center

The JPCHA Board and guests toured the Willapa Center construction site. They viewed various apartments in varying states of completion, the office spaces, the meeting room, and the classrooms. No board decisions were made.

**5. Unfinished Business: None.**

**6. Adjournment:**


(a) The next Board Meeting will be on Thursday, June 22, 2023, at 10:00 a.m.

(b) Chair Glasson adjourned the meeting at 11:50 a.m.

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Respectively submitted by:  
Jennifer Westerman, Executive Director

Board Approval of Minutes:

  
Chair, David Glasson 8/24/23  
Date

  
Attest: Jennifer Westerman, Secretary, Executive Director 8/29/23  
Date