

**SPECIAL MEETING MINUTES TO THE BOARD OF THE JOINT PACIFIC COUNTY
HOUSING AUTHORITY BOARD OF COMMISSIONERS
Thursday, July 20, 2023, at 10:00 a.m.
In Person at Alder House and South Bend City Hall**

PRESENT:

Chair David Glasson
Vice Chair Rebecca Chaffee
Commissioner Jan Davis
Commissioner Julie Overby
Commissioner Steve Holland
Secretary Jennifer Westerman

ABSENT:

Commissioner Jeanne Brooks

Staff Present:

Katie Bonus, Director of Operations

Public Present:

Sarah Brede, Architect with ZBA
Matthew Hurd, Developer with Community Frameworks
Mike Wagonblast, member of the public

1. Call to Order:

(a) Chair Glasson called the meeting to order at 10:00 a.m.

2. Changes and Additions to Agenda, if any: None.

3. Opportunity for Public Discussion: None.

4. New Business:

(a) Alder House Tour—Sarah Brede, Architect gave everyone a tour of the facility and explained the planned rehab.

(b) Discussion: Review and Provide Input on Alder House design Plans—meeting continued at South Bend City Hall where Sarah Brede showed the preliminary plans for the Alder House reconfiguration. The following input was provided:

- Secretary Westerman explained the proposed partnership with Community Integrated Health Services who will be providing services at the facility.
- Commissioner Overby asked if pets would be allowed. Secretary Westerman responded yes, it is required for elderly units.
- Secretary Westerman and Director Bonus discussed the possibility of furnishing the studios.
- Commissioner Davis and Vice Chair Chaffee mentioned that it would be important to have viable kitchens and outdoor spaces for the clients.

**SPECIAL MEETING MINUTES TO THE BOARD OF THE JOINT PACIFIC COUNTY
HOUSING AUTHORITY BOARD OF COMMISSIONERS
Thursday, July 20, 2023, at 10:00 a.m.
In Person at Alder House and South Bend City Hall**

- Vice Chair Chaffee asked what percentage of the proposed age group to be served are single. Matthew Hurd went over the data that had been researched to date.
- The Commissioners agreed that the plans for Alder House were on the right track.

No board actions taken.


5. Adjournment:

- (a) The next Board Meeting will be on Thursday, August 24, 2023, at 10:00 a.m.

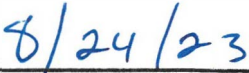
- (b) Chair Glasson adjourned the meeting at 11:30 a.m.

Respectively submitted by:
Jennifer Westerman, Executive Director

Board Approval of Minutes:



Chair, David Glasson



Date



Attest: Jennifer Westerman, Secretary, Executive Director



Date