



*Connecting people to homes, hope and opportunity.*

Board of Commissioners Special Meeting  
Monday, May 18, 2020  
820 11<sup>th</sup> Ave.  
Longview, WA  
Minutes

*This meeting was held via Zoom*

**Present:**

Chair, Marchelle Knapp  
Commissioner, Allan Rudberg  
Commissioner, Jenny Oskey  
Commissioner, Traci Wood  
Commissioner, David Nelson  
Secretary, Jennifer Westerman

**Absent:**

Vice Chair, Peter Bennet

**Staff:**

Vickie Rhodes, Housing Assistance Programs Manager  
Becky Philips, Finance Manager  
Katie Bonus, Director of Operation

**Public:**

Kelly Rupp, Lead to Results  
MaryAlice Wallis, Mayor of Longview

**1. CALL TO ORDER**

- (a) Chair Knapp called the meeting to order at 3:06pm. The mission and vision statements were postponed until the regularly scheduled board meeting.

**2. OPPORTUNITY FOR PUBLIC DISCUSSION**

Housing Opportunities of SW WA  
Minutes to Special Board Meeting  
May 18, 2020

**3. UNFINISHED BUSINESS**

(a) Strategic Planning

- Kelly Rupp of Lead to Results gave a presentation regarding the current strategic plan vs. where HOSWWA wants to go.
- Kelly Rupp explained the SWOT analysis (strengths, weaknesses, opportunities, and threats).
- Kelly Rupp stated that he and the management team had met earlier to come up with a list of SWOT to discuss at the board meeting.
- Commissioner's and the management team discussed several topics such as technology issues, staff pay scales, and other personnel policies.

**4. EXECUTIVE SESSION, IF ANY**

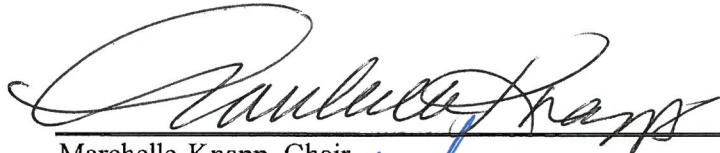
**5. ADJOURNMENT**

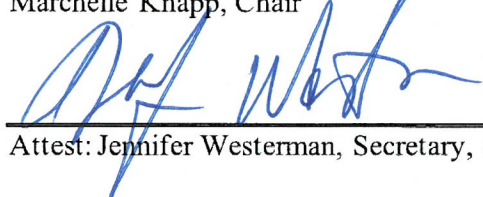
(a) Chair Knapp adjourned the meeting at 4:02pm

Respectfully Submitted by:

JENNIFER WESTERMAN, Chief Executive Officer

**Board Approval of Minutes**

  
\_\_\_\_\_  
Marchelle Knapp, Chair Date: 6/22/2020

  
\_\_\_\_\_  
Attest: Jennifer Westerman, Secretary, CEO Date: 6/30/2020