



Connecting people to homes, hope and opportunity. Jennifer Westerman, CEO

BOARD OF COMMISSIONERS MEETING
February 26, 2024, at 4:00 p.m.
In Person and Zoom

PRESENT:

Chair Marchelle Knapp
Commissioner Sue Lantz
Commissioner Allan Rudberg
Commissioner David Vasquez
Commissioner Dixie Kolditz
Secretary Jennifer Westerman

ABSENT:

STAFF:

Rachelle Sanders, Supportive Services Manager
Cecilia Larson, Rent Assistance Program Manager
Alex Wallis, Finance Manager
Patti Olson, Regional Property Manager
Cynthia Mitchell, HR
Liz McGarry, Executive Assistant, temp
Rhonda Compton, Supportive Services Assistant Manager

PUBLIC:

MaryAlice Wallis, Longview City Council
David Glasson, JPCHA Board Chair

1. CALL TO ORDER

- a) Chair Knapp called the meeting to order at 4:00 p.m.

2. CHANGES AND ADDITIONS TO AGENDA, IF ANY: No changes

3. OPPORTUNITY FOR PUBLIC DISCUSSION:

- a) MaryAlice Wallis from Longview City Council thanked Secretary Westerman and Chair Knapp for their support with projects in the community.

4. FINANCIAL REPORTS:

- a) Mr. Wallis provided financial reports for January 2024 for HOSWWA and Lilac Place, as provided in the Board Packet.



5. CONSENT AGENDA:

- a) *Commissioner Rudberg made a motion to approve the Consent Agenda. Commissioner Lantz seconded the motion. Passed unanimously.*

6. STAFF REPORTS

- a) **Voucher Status:** Ms. Larson gave the Voucher Status Report as provided in the Board packet.

MaryAlice Wallis from Longview City Council asked Ms. Larson what the value of a voucher is. Ms. Larson responded that income eligible families are given a worksheet with their rent limits based on the Fair Market Rent (FMR) that is set by HUD. For example, a studio is a little over \$900.

- b) **Property Summaries:** On behalf of Ms. Bonus, Secretary Westerman gave an update on the Property Reports as provided in the Board Packet.
- c) **Supportive Services Division:** Ms. Sanders gave an update on the Veteran Integration Program (VIP) as provided in the Board Packet.

Secretary Westerman reported that Ms. Larson and Ms. Compton have been working hard to develop the FCS program and have been educating themselves to make this successful. They both have become experts in Foundational Communities Supports by taking additional training and designing case management plans.

7. NEW BUSINESS: None

8. UNFINISHED BUSINESS: None

9. EXECUTIVE SESSION, IF ANY: None

10. ADJOURNMENT:

- a) The next regular meeting will be Monday, March 25, 2024, at 4:00 p.m.
- b) Marchelle Knapp adjourned the meeting at 4:32p.m.



Board Approval of Minutes:

Marchelle Knapp, Chairperson

Date

Attest: Jennifer Westerman, Secretary

Date

