



*Connecting people to homes, hope and opportunity. Jennifer Westerman, CEO*

**BOARD OF COMMISSIONERS MEETING  
June 30, 2025, at 4:00 p.m.  
In Person and Zoom**

**PRESENT:**

Chair Marchelle Knapp  
Vice Chair Sue Lantz  
Commissioner Dixie Kolditz  
Commissioner Allan Rudberg  
Commissioner David Vasquez  
Secretary Jennifer Westerman

**ABSENT:**

Commissioner Rayleen Aguirre

**STAFF:**

Katie Bonus, Director of Operations  
Elizabeth McGarry, Executive Assistant  
Cecilia Larson, Rent Assistance Program Manager  
Rhonda Compton, Supportive Services Program Manager  
Lisa Lopez, Finance Director  
Alex Wallis, Finance Manager

**PUBLIC:**

MaryAlice Wallis, Longview City Council

**1. CALL TO ORDER**

- a) Chair Knapp called the meeting to order at 4:03 pm.

**2. CHANGES AND ADDITIONS TO AGENDA, IF ANY: No**

**3. OPPORTUNITY FOR PUBLIC DISCUSSION: N/A no public discussion**

**4. FINANCIAL REPORTS:**

- a) Ms. Lopez provided financial reports for April and May 2025 for HOSWWA and Lilac Place, as provided in the Board Packet.



## 5. CONSENT AGENDA:

- a) *Commissioner Vasquez made a motion to approve the Consent Agenda for HOSWWA and Lilac Place. Commissioner Lantz seconded the motion. Passed unanimously.*

## 6. STAFF REPORTS

- a) **Voucher Status:** Ms. Larson gave the Voucher Status Report as provided in the Board Packet.

Ms. Larson added, we are continuously pulling participants off the waitlist and doing an interview to make sure they meet the criteria for each specific set a side unit. We will be having another interview invite tomorrow.

Chair Knapp inquired about the waitlist and wondering with the 1,000 participants that are on the waitlist, are we now targeting the people with larger families, ADA, not income subsidized etc.? Ms. Larson responded by saying that we have only have 20 PBV units and have identified those. We are finding families that really need rental assistance and so we are doing the income targeting to identify who does not need the subsidy but still qualifies income wise to rent an affordable unit without subsidy.

- b) **Property Summaries:** Ms. Bonus gave an update on the Property Report as provided in the Board Packet.
- c) **Supportive Services Division:** Ms. Compton gave an update on the Supportive Services Division as provided in the Board Packet.

## 7. CHAIR AND SECRETARY REPORTS

- a) **Secretary Report:** Secretary Westerman gave an update on the secretary report as provided in the board packet.

## 8. NEW BUSINESS:

- a) Chair Knapp opened a Public Hearing on Annual Agency Plan FY 2026

Secretary Westerman went over the Annual Agency Plan FY 2026 including Residents Advisory Board comments.



Commissioner Vasquez stated that we might consider doing an educational event in the community or joining a couple of events. Secretary Westerman requested information about the particular events so that staff can add those for attendance..

*No public comments made as part of the public hearing*

- b) Board Action: Resolution 25-09 Approval of Annual PHA Plan FY 2026

*Vice Chair Lantz made a motion to approve Resolution 25-09 Approving the Annual PHA Plan FY 2026. Commissioner Rudberg seconded the motion. Passed unanimously.*

- c) Board Action: Motion to approve Firstenburg Grant

A grant application was made to the Firstenburg Foundation for a Housing Navigator Position as well as a Deposit Assistance.. This Grant has been awarded in the amount of fifty thousand dollars for Housing Navigation and Deposit Assistance.

*Vice Chair Rudberg made a motion to approve and accept the Firstenburg Grant. Commissioner Kolditz seconded the motion. Passed unanimously.*

**9. UNFINISHED BUSINESS: None**

**10. EXECUTIVE SESSION, IF ANY: No**

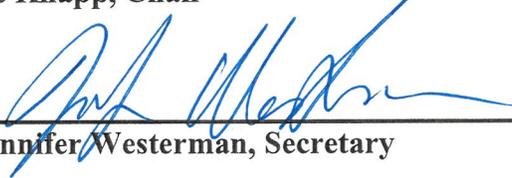
**11. ADJOURNMENT:**

- a) The next regular meeting will be Monday, July 28, at 4:00 p.m.  
b) Chair Knapp adjourned the meeting at 5:02 p.m.



**Board Approval of Minutes:**

  
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Marchelle Knapp, Chair Date 7/28/25

  
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Attest: Jennifer Westerman, Secretary Date 7/30/25

